

**MINUTES OF THE ANNUAL GENERAL ASSEMBLY OF THE UGANDA SWIMMING
FEDERATION (USF) HELD ON SATURDAY 18 MARCH 2017, UGANDA OLYMPIC
COMMITTEE SECRETARIAT OFFICES, KAMPALA**

Attendance:

USF Members		
	Name	Delegates
1.	Aga Khan Education Services	1. Mr. Tom MPUUJA
2.	Altona Swim Club	2. Mr. Erick KISERO
3.	British School of Kampala	3. Mr. Sam KATWERE 4. Mr. Pepson BRYAN
4.	Daffodils School	5. Mr. Derrick Owen AMANYA
5.	Dolphins Swim Club	6. Mr. Tonnie KASUJJA 7. Mrs. Kate KIIZA
6.	Gayaza High School	8. Mr. Ronald DDAMULIRA
7.	GEMS Cambridge International School	9. Mr. Graham TONGATE
8.	Gliders Swim Club	10. Mr. Denis OTIM
9.	Golden Berry Primary School	11. Mr. Andrew Mendez MAGOMU
10.	Greenhill Academy	12. Mr. Simon BAHEMUKA 13. Mr. Peter BUVUMBO
11.	Kampala International School of Uganda	14. Ms. Kezia WAIRIMU 15. Mr. Allan Kizza
12.	Kampala Junior Academy	16. Mr. Achilles JOOGA
13.	Kampala Parents School	17. Mr. Godfrey KYANKYA 18. Mr. Ronald MUBIRU
14.	Lohana Academy	19. Mr. Julius Ceasar LUKANGA
15.	Makerere University	20. Mr. Johnson Mugabi 21. Mr. Thomas TAMALE
16.	Rubaga Girls Secondary School	22. Mr. Robert MUBANGIZI 23. Mr. Victor BADA
17.	Sailfish Swim Club	24. Mr. Joseph P. KABOGOZA 25. Mr. William F. Muloopa
18.	Seals Swim Club	26. Mr. Tefiro SERUNJOGI 27. Mr. Nelson K. KITUUKA
19.	Seeta Schools	28. Mr. Embreen KATO 29. Mr. Walter OCITTI
20.	Shark-Teen Swim Academy	30. Mr. Ahmed SENYONJO
21.	Silverfin Academy	31. Mrs. Judy R. KYANDA 32. Mr. Stephen KATUMBA
22.	St. Mary's College Kisubi	33. Mr. Ronald MUYANJA 34. Mr. Roger MUKASA
23.	Supra Swim Club	35. Mr. Max A. KANYEREZI 36. Ms. Elizabeth KABAHEHENDA
24.	Taibah Schools	37. Mr. Derrick AYINE (Voting) 38. Mr. Syllus SSEMPALA
25.	Uganda Christian University Mukono	39. Ms. Vanessa Peace ABER
26.	Word of Life	40. Mr. Collins SUBIKA
27.	FINA/CANA Bureau Member	41. Dr. Donald RUKARE
28.	International School of Uganda	42. Mr. Noah SENGENDO
29.	Rainbow International School of Uganda	43. Mr. Isma SERUNJOJI
30.	Baseline Swim Club	44. Mr. Diriisa KATO

		45.Mr. Denis SEBUGWAWO
31.	Kampala Aquatic Club	46.Mr. Latif KAJUMBI 47.Mr. Revicalto KAKUMBA
32.	Malta Swim Club	48.Mr. Collins Wasswa MATOVU
33.	Pirates Swim Club	49.Mr. Charles KASAGGA
34.	Seagulls Swim Club	50.Mr. David SEBUUFU 51.Ms. Olivier NALWADDA
35.	Sir Apollo Kagga Schools	52.Mr. Collins Wasswa MATOVU

USF Executive Committee Members

	Position	Name
1.	President	53.Dr. Donald RUKARE
2.	1 st Vice President	54.Mr. Peter S. MUGISHA
3.	2 nd Vice President	55.Mr. Abel K. DDAMULIRA
4.	Secretary General	56.Mr. Moses B. MWASE
5.	Executive Member	57.Mr. Samuel KALULE
6.	Executive Member	58.Dr. Nana J. NAKIDDU
7.	Executive Member	59.Mr. Williams BUYONDO
8.	Executive Member	60.Ms. Lillian MUGISHA
9.	Executive Member	61.Mr. Ganzi S. MUGULA
10.	Competitions Secretary	62.Mr. Max A. KANYEREZI
11.	Asst. Competitions Secretary	63.Mr. Albert S. WASSWA
12.	USF Administrator	64.Ms. Doreen NAMBI

Visitors/Observers

	Designation/Role	Name
1.	Minister of State for Sports	65.Hon. Charles BAKKABULINDI
2.	President, Uganda Olympic Committee	66.Mr. William F. BLICK
3.	Chairman, National Council of Sports	67.Mr. Bosco ONYIK
4.	Asst. Secretary General UOC	68.Mr. Dunstan NSUBUGA
5.	Returning Officer	69.Mrs. Ruth SEBATINDIRA
6.	UOC/Polling Assistant	70.Mr. Joseph S. MUTALYA
7.	UOC/Polling Assistant	71.Mr. Arthur NUWAGABA
8.	UOC Intern	72.Mr. Jonathan WANGOLO
9.	J.B. Musisi & Associates Certified Public Accounts - USF External Auditors	73.Mr. Aloysius KIMERA
10.	USF Swimming Referee	74.Mr. Umaru MUGALU
11.	St Mary's College Kisubi Coach	75.Mr. Roger MUKASA
12.	Rubaga Girls School Coach	76.Mr. Michael OBOTE
13.	Seals Swim Club Parent	77. Ms. Allen NAGAWA
14.	Seals Swim Club/Candidate	78. Mrs. Irene MUDANYE
15.	Seals Swim Club/Candidate	79. Mrs. Virginia SEMAKULA
16.	Dolphins Swim Club/Candidate	80. Ms. Lillian NAKIJOBA
17.	Dolphins Swim Club/Candidate	81. Ms. Florence NAKAKAWA
18.	Dolphins Swim Club/Candidate	82.Ms. Grace KIGUNDU
19.	Dolphins Swim Club/Candidate	83.Mr. Muzafaru MUWANGUZI
20.	Seals Swim Club/Candidate	84. Mr. Henry MUSOKE
21.	Seals Swim Club/Candidate	85. Mrs. Rachael K. KITUUKA
22.	Silverfin Academy/Candidate	86. Mrs. Annette T. MWEBEIIHA
23.	Silverfin Academy/Candidate	87. Mr. Andrew GITA

Media/Press (Observers)

	Media House/Organization	Name
1.	Nation Media Group/Daily Monitor	88. Mr. Maktum MUZIRANSA 89. Mr. Mark NAMANYA 90. Mr. JB SSENKUBUGE
2.	Vision Group/New Vision	91. Mr. Johnson WERE 92. Mr. Balikudembe KASOLO 93. Mr. Michael NSUBUGA
3.	Voice of Africa	94. Mr. Mayega D. MAKANGA
4.	Innerman FM	95. Mr. Solomon SSAKA
5.	Kingdom TV	96. Mr. Kaketo GONZAGA
6.	Pearl TV	97. Mr. Juma ALI
7.	Biliv TV	98. Mr. Muhammed BOGERE
8.	Chimp Reports	99. Mr. Joel MUYITA
9.	Bilal Fm/Ark Tv	100. Mr. Dan MAYINJA
10.	Kawowo Sports	101. Ms. Amina BABIRYE 102. Ms. Aisha NAKATO
11.	Metro FM	103. Mr. Kent KENNETH
12.	Bilal FM	104. Mr. Sadam KATEREGA
13.	Life TV	105. Ms. Olivia NAKATO
14.	Top TV	106. Mr. Rogers BUSULWA

The Assembly was called to order at 9.32 am.

MIN. 1 – ROLL CALL OF MEMBERS PRESENT AND CONFIRMATION OF QUORUM

A Roll Call of the Members present was carried out by the Secretary General who confirmed that 19 (nineteen) Members out of 33 (thirty-three) were present at the beginning which constituted quorum.

MIN. 2 – READING NOTICE OF THE USF ANNUAL GENERAL ASSEMBLY AND CONFIRMATION OF THE AGENDA

The NOTICE for the Annual General Assembly dated 15 February 2017 was read out by the Secretary General and the AGENDA confirmed by the Assembly as follows –

1. Roll Call of Members Present and Confirmation of Quorum;
2. Reading of Notice of the USF Annual General Assembly and Confirmation of the Agenda;
3. Opening Remarks from the President;
4. Consideration of Temporary Members for Admission as Full USF Members;
5. Review of Minutes of the USF Annual General Assembly Held on Saturday 5 March 2016 and Consideration of Matters Arising;
6. Consultations on Draft II of the USF Regulations/By-Laws;
7. Presentation of USF President's Report for 2016 and 2016 USF Activities' Calendar/Work Plan for 2017;
8. Presentation of USF Treasurer's Report for 2016, Audited Accounts for 2016 and Budget Estimates for 2017; and
9. Elections for USF Executive for 2017 – 2020.

MIN. 3 – OPENING REMARKS FROM THE PRESIDENT

3.1 Remarks by Dr. Donald RUKARE, President Uganda Swimming Federation

- 3.1.1 The President welcomed all present and thanked all Delegates and Visitors for coming for the Elective Annual General Assembly.
- 3.1.2 He indicated that the term of the USF Executive elected in 2013 was coming to an end at this Assembly and thanked Members for all the support rendered to the Team during the 4-year term.
- 3.1.3 He recognized the presence of all special guests particularly the President of the Uganda Olympic Committee, the Chairman of the National Council of Sports and the Hon. Minister of State for Sports, whom he invited to briefly address the Assembly.

3.2 Remarks by Mr. William F. BLICK, President UOC

- 3.2.1 Mr. Blick welcomed all present, and on behalf of the UOC he thanked the USF Executive for promoting swimming activities in Uganda during the last 4 – year term, despite limited facilities are their exposure.
- 3.2.3 He observed that many Federations in Uganda were faced with serious challenges that had resulted in chaos and instability unlike the USF which is well administered, and which was the very first to comply with NCS’s registration’s requirements.
- 3.2.4 Mr. Blick noted further that the USF under the leadership of Dr. Rukare registered serious achievements as reported in the 2016 Annual Report, and these continued to set the USF as a model Federation that others should take lessons from.
- 3.2.5 He commended the President and his Team for running the Federation on sound corporate governance principles and presenting a well-prepared Annual Report.
- 3.2.6 He noted that he has worked with the USF President, the USF Secretary General and several Members of the Executive who serve the UOC/Commonwealth Games Association of Uganda in various capacities, and commended them for their tireless service to the sports fraternity in Uganda.
- 3.2.7 Commended Dr. Donald RUKARE for putting Uganda on the map and noted that he is the first Ugandan to sit on the FINA Bureau and other key international roles in Africa and the Swimming Fraternity. He urged the Federation to consolidate on its gains by using its international and regional postings to positively influence affairs in favour of Uganda.

3.3 Remarks by Mr. Bosco ONYIK, Chairman National Council of Sports

- 3.3.1 Mr. Onyik thanked the USF leadership for organizing the Assembly and noted that this was no ordinary Assembly as it was elective.
- 3.3.2 He noted that USF was the first Federation in Uganda to comply with the NCS Regulations by registering with NCS and thanked them for setting the pace for other Federations to follow.

- 3.3.3 He thanked the leadership for ensuring that USF remained disciplined and organized, which has enabled Uganda's athletes to represent Uganda at several international competitions.
- 3.3.4 He emphasized the importance of cooperation by respective stakeholders to develop Sports, noting that all parties must work together for the good of the sport. He further emphasized the need for USF to maintain the harmonious relationship amongst its members and encouraged the Assembly never to resolve disagreements in courts of law which is contrary to the spirit of sport.
- 3.3.5 Mr. Onyik thanked the USF leadership for keeping NCS informed of their activities, and ensuring that they continued to improve aquatic activities in Uganda.
- 3.3.6 He thanked the outgoing leaders for the work they have done and encouraged Members to elect leaders that will propel the Federation forward and represent them ably.

3.4 Remarks by the Hon. Charles BAKKABULINDI, Minister of State for Sports

- 3.4.1 The Hon. Minister thanked the USF President and his leadership team for reaching on the occasion of the Annual General Assembly for 2017 which allows Members to take stock of the Federation's activities for the previous year and to plan for the coming one.
- 3.4.2 He thanked Dr. Rukare for inviting him for the Assembly and apologized that he would leave shortly to attend to other pressing demands.
- 3.4.3 The Hon. Minister thanked Dr. Rukare and the USF Executive for working hard to keep the Federation vibrant, noting that USF is one of the very few disciplined Federations in the country that continued to be run well.
- 3.4.4 He commended the USF leadership for the commendable achievements, and encouraged the next Executive to ensure that the sport spreads.
- 3.4.5 He noted that Government will implement Guidelines that compel all Federations to submit full budgets before foreign trips.
- 3.4.6 He encouraged the USF Assembly to maintain the spirit of togetherness, and that if there are any disagreements, they should be resolved amicably, without involving the Courts. He expressed satisfaction that Swimming has been devoid of wrangles, and indicated that he expects this discipline to be maintained and in fact improved. He implored Members to maintain civility even after the Elections since not all members can be elected.

MIN. 4 - CONSIDERATION OF TEMPORARY MEMBERS FOR ADMISSION AS FULL USF MEMBERS

- 4.1 The Secretary General on invitation of the President, informed the Assembly that the USF Executive granted provisional membership to a number of new Clubs that submitted affiliation applications. The Clubs are eligible for grant full Membership of the USF by the Assembly as provided for under Art. 10 (2) of the USF Constitution. The Clubs included –

- 1) Kampala Aquatic Club;
 - 2) Seagulls Swim Club;
 - 3) Malta Swim Club;
 - 4) Pirates Swim Club; and
 - 5) Baseline Swim Club.
- 4.2 The Assembly unanimously approved the admission of each Provisional Member as a Full Member of the USF.
- 4.3 The President welcomed each of the new Members to the Swimming family and encouraged them to settle dues for 2017 and to participate in USF and Members activities during 2017.

MIN. 5 - REVIEW OF MINUTES OF THE USF ANNUAL GENERAL ASSEMBLY HELD ON SATURDAY 5 MARCH 2016 AND CONSIDERATION OF MATTERS ARISING

- 5.1 The President invited the Secretary General to take the Assembly through the Minutes of the USF Annual General Assembly held on Saturday 5 March 2016. Following the review of the Minutes, a correction was made on page 1 to indicate the capacity in which Ms. Shakirah Buhura, Dolphins Parent who attended the Assembly as a Visitor.
- 5.2 With the said correction, the Minutes were approved as a true record for of the said Assembly, and approved for signing.
- 5.3 The following were the matters arising –
- 5.3.1 Under Min. 5.1.4, it was noted that Pirates Swim Club is one of the Clubs admitted as a full member, but that Marines Swim Club had not maintained vibrancy. The Secretary General undertook to follow up on the Marine and Jinja Club which the Executive will support in reviving. The Assembly noted further that efforts were on going to continue identifying new avenues to encourage new Swimming Schools and Clubs around and outside Kampala.
- 5.3.2 Under Min. 7, the Assembly was informed that the Draft USF Regulations were prepared and circulated to all Members. Whereas consultations were carried out and feedback received from a few Members, mostly from Clubs, the Regulations were yet to understood by most stakeholders, especially Schools and universities. The Secretary General summarized the salient features of the Regulations and requested Members to review them one more time. It was resolved that feedback by members that still needed to comment within 1 (one). The Executive will after receiving the feedback review the Regulations and guide Members on the next course of action.

MIN. 6 - CONSULTATIONS ON DRAFT II OF THE USF REGULATIONS/BY-LAWS

The Assembly observed the progress on the USF Regulations as indicated under Min. 5.3.2.

MIN. 7 - PRESENTATION OF USF PRESIDENT'S REPORT FOR 2016 AND 2016 USF ACTIVITIES' CALENDAR/WORK PLAN FOR 2017

- 7.1 The President reiterated his appreciation to the Assembly for the support accorded to him and the USF Executive during 2016, but also for the entire

term which enabled the Team to make their contribution. He noted that this was one of the best well-attended Assemblies which is unprecedented.

7.2 The President introduced Members of the Executive, as follows –

- | | | |
|--------------------------|---|---|
| 1) Dr. Donald RUKARE | - | President |
| 2) Mr. Peter S. MUGISHA | - | 1 st Vice President (Administration) |
| 3) Mr. Abel DDAMULIRA | - | 2 nd Vice President (Technical) |
| 4) Mr. Moses B. MWASE | - | Secretary General |
| 5) Mr. Ibrahim MAPETLA | - | Asst. Secretary General |
| 6) Mrs. Irene MUDANYE | - | Treasurer (<i>resigned in 2015</i>) |
| 7) Mrs. Fauzia KARMALI | - | Asst. Treasurer |
| 8) Mr. Ganzi MUGULA | - | Athletes' Representative |
| 9) Mr. Isaac RWENZO | - | Executive Committee Member (<i>retired</i>) |
| 10) Ms. Enid KATOROBO | - | Executive Committee Member (<i>retired</i>) |
| 11) Ms. Lillian MUGISHA | - | Executive Committee Member |
| 12) Mr. Williams BUYONDO | - | Executive Committee Member |
| 13) Dr. Nana J. NAKIDDU | - | Executive Committee Member |
| 14) Ms. Lillian MUGISHA | - | Executive Committee Member |
| 15) Mr. Samuel KALULE | - | Executive Committee Member |
| 16) Mr. Max KANYEREZI | - | Competitions Secretary |
| 17) Ms. Doreen NAMBI | - | Administrator |

7.3 The 2016 Annual Report indicated that swimming continued to grow in Uganda with a very vibrant Calendar in both primary and secondary schools with close to 40 schools and some universities. USF maintained its Vision and the 6 Strategic Objectives as reported.

7.4 The Executive was able to run the USF Calendar, which included regular Executive meetings, development activities and the Annual General Meeting held in 5 March 2016, a media clinic, national competitions, regional and international events. A highlight of some of the key activities is summarized as follows –

- 1) The club scene was vibrant with close to 20 Clubs with over 800 active swimmers in addition to those in schools and universities. The President commended Seals Swim Club and Dolphins Swim Club for hosting well organized events during the year. He encouraged other Clubs to do the same during 2017. He also recognized the Schools that were able to hold individuals events.
- 2) Masters Swimming was equally vibrant during the year, and the President hoped that more seniors will participate in 2017.
- 3) Uganda steadily consolidated its regional dominance in the junior category with wins across the border in Kenya. Uganda emerged third overall in the CANA Zone III Swimming Championships, 19 – 20 November 2016 in Kigali, Rwanda.
- 4) Uganda's coaching base continued to expand with over 80 FINA trained coaches who are plying their craft in several schools, clubs and facilities. Qualified coaches are the backbone of any development program, which explained the support given by the Executive to the Uganda Swimming Coaches Association (USCA).

- 5) Swimming was one of only three sports codes that featured in the Rio 2016 Olympics a tradition that the USF should continue to uphold.
- 6) The USF was able to hold the 1st Medical Seminar that focused on many issues of interest both to Athletes and Coaches.
- 7) The USF was able to hold the 1st Edition of the USF Awards on 5 March 2016 at Nawab Restaurant that was well attended.
- 8) The Federation faced many challenges as elaborated in the Report, but the lack of a National Aquatic Centre remained outstanding. This hampered the Federation's ability to its own programs. Securing standard facilities remained firmly part the USF's vision and dream to be pursued in the coming years with the support of all interested stakeholders.
- 9) Several members of the Executive continued to pursue further studies as part of professional development, and these included Mr. Peter MUGISHA (Coaching Course), Mr. Moses MWASE (Masters in International Sports Law) and Ms. Lillian MUGISHA (Masters in Sports Science).
- 10)The relationship between the USF and the Michael Phelps Foundation thrived during 2016, arising from which several items were donated that the Federation distributed to Members.
- 11)Uganda's representatives in regional and international bodies continued with Dr. Donald RUKARE on the FINA and CANA Bureau, Mr. Peter MUGISHA, Mr. Umaru MUGALU, Dr. Nana J. NAKIDDU and Mr. Williams BUYONDO as FINA and or CANA referees.
- 12)The FINA Short Course Swimming Championships held in December 2016 in Windsor, Canada was a key FINA Event alongside which the FINA Aquatics Convention, the FINA Medical Clinic and the FINA Golden Coaches Clinic were held.
- 13)FINA continued to support USF in many ways including the Scholarship opportunities availed to Jamila LUNKUSE and Joshua EKIRIKUBINZA.
- 14)The Federation remained on good terms with National Council of Sports which continued to rank USF as one of the best run. He thanked the NCS for the UGX 5 Million support extended towards the CANA Zone III Swimming Championships in Kigali, Rwanda.
- 15)USF managed to get an active database, National Records and motivational times that are posted online for all to see.
- 16)The Federation maintained media presence and actively engaged several media houses to ensure that swimming and other USF activities were well covered during the year. He thanked the Media for their crucial role in taking swimming activities and news to the world and for showcasing USF talent.
- 17)The USF needs to build and deepen its sponsorship base to attract more partners to the growing sport, and also to reach out to the USF fan base. This and financial constraints proved a major challenge during 2016.

- 18) Going forward, the USF will focus on mass participation of swimmers, elite talent identification and support as well as capacity building of USF coaches, technical officials and administrators. He noted that USF will in the coming years take steps to ensure that Uganda sends automatically qualified athletes with B or A time to international events, as opposed to universality place. The USF will also diversify and branch out into new areas like water polo, open water, synchronized swimming, sports medicine, mental strength, training and nutrition needs.
- 7.2 The President commended and extended his appreciation to the Executive whose terms had come to an end, all USF volunteers, swimmers, coaches, sponsors, USF partners and all key stakeholders. He specially saluted swimming parents whose role in promoting the sport remained vital.
- 7.3 Following the presentation, the President played a short video summarizing the USF performance during the 4-year period from 2013 – 2016 which highlighted the strides taken by the Federation, the challenges it faced and the projection for the coming quadrennial.
- 7.4 The President tabled the proposed 2017 USF Activities Calendar, which was part of the Report. The Calendar indicated the monthly USF Executive meetings, coaching clinics, local swimming competitions, regional swimming competitions, FINA events and other engagements which he requested the Assembly to consider and approve.
- 7.5 The Assembly received and thanked the President and his team for the commendable work carried out during 2016 as indicated in the Annual Report, and noted the achievements and challenges, and the plans to take the Federation forward as recommended.
- 7.6 The 2016 Annual Report and 2017 Calendar of Events were unanimously approved by the Assembly.

MIN. 8 - PRESENTATION OF USF TREASURER'S REPORT FOR 2016, AUDITED ACCOUNTS FOR 2016 AND BUDGET ESTIMATES FOR 2017

8.1 Treasurer's Report For The Period Ended 31 December 2016

- 8.1.1 The Secretary General presented a summary of USF's Treasury activities for the financial year ending 31 December 2016 informing that Assembly that USF Accounts were previously audited by **M/s PKF Certified Public Accountants** for the last years until 2015. Starting with 2016, the Accounts were audited by **M/s JB Musisi Certified Public Accountants**. The Audited Accounts for 2016 were also submitted to the Assembly as part of the Treasurer's Report (as **Appendix I**).
- 8.1.2 The Secretary General reminded the Assembly that the USF had not had a substantive Treasurer following the resignation of Mrs. Irene MUDANYE in 2015, and that Mrs. Fauzia KARMALI occasionally assumed the role whenever she was available. In the absence of a substantive Treasurer, this function was assumed by the Secretary General as tasked by the Executive.

8.1.3 Performance Summary For 2016

1) **Income Summary:**

In the financial period 2016, it was reported that USF received total receipts equivalent to **UGX 321,762,155/=** as compared to **UGX 287,871,318/=** in 2015. This represented a 12% increase attributed to several reasons, but mainly through increased support from FINA for competition fees and fees paid to participate in competition by clubs and members. There was also an increment in sponsorship funding. The Income Summary for the period was summarized as follows:

	ITEM	NOTE	2016	2015
1.	Affiliation Fees from Members	1	5,140,000	3,900,000
2.	Fees from USF Executive	2	600,000	950,000
3.	Coaches Fees	3	920,000	950,000
4.	Swimmers' Fees	4	3,120,000	680,000
5.	Process Fees for Applicants	5	150,000	450,000
6.	Fees from Competitions	6	192,464,800	90,169,750
7.	Other Contributions/Sponsorships	7	118,709,500	190,771,568
8.	Other Incomes	8	1,317,855	-
	Total Incomes Received		321,762,155	287,871,318
9.	Bank balance at 1 st January 2017		-12,862,594	-50,065,472
	Total Receipts		321,762,155	287,871,318

2) Expenditure Summary for 2016

During the 2016 financial period, with the assistance of FINA, member clubs and different stakeholders, the USF was able to participate in all the planned activities, support most members especially by providing them air tickets and other logistics where necessary and the teams that represented the country in the different competitions. The expenditure for 2016 was **UGX 313,559,098/=** compared to **UGX 242,095,190/=** in 2015. This is also an increase of **30%** which was mainly due to participation in CANA Zone III and CANA Zone IV competitions which took up the highest expenditure lines of **44.1%**.

The **Expenditure Summary** for the period was summarized as follows:

	ITEM	NOTE	2016	2015
			UGX	UGX
1.	General expenses	9	69,516,000	63,856,500
2.	Subscriptions	10	3,023,000	1,700,000
3.	USF-independence Swimming Gala	11	9,517,100	17,873,000
4.	CANA Zone III championships	12	51,699,500	103,030,400
5.	CANA Zone IV Championships	13	86,699,500	-
6.	FINA/USF Officiating /Training Clinic	14	-	12,621,520
7.	1 st National Time Trials	15	-	4,006,000
8.	National Time Trials	16	-	1,630,500
9.	Inter Primary school swimming Championships	17	570,000	866,000

	ITEM	NOTE	2016	2015
10.	National Inter Secondary Swimming Championships	18	6,907,000	4,884,500
11.	Hy-Tek Team Managers Software Training	19	545,000	-
12.	USF Masters Swimming Championships	20	1,620,000	1,640,000
13.	USF Annual Awards Dinner 2016	21	17,737,900	-
14.	1 st USF Medical Seminar	22	315,000	-
15.	Inter Club Swimming Championships	23	20,631,000	17,614,500
16.	National Open Swimming Championships	24	-	4,884,700
17.	USF Masters Swimming Championships	25	1,111,000	2,500,000
18.	Media Clinic	26	510,000	-
19.	Any other USF expenses	27	43,347,098	4,987,570
	Totals		313,559,998	242,095,190
	Bank Balances-USD		6,120,936	8,343,139
	Bank Balances-UGX		559,026	5,794,679
	Total Cash and Bank Balances		6,679,962	14,137,818

8.1.4 The Assembly was requested to receive and note the Treasurer's Report and Audited Accounts for the period ended December 2016.

8.2 Budget Estimates For 2017

8.2.1 Apart from the Calendar activities, the Executive recommended to review the strategic direction of USF to address the following –

- 1) Initiate a Long Term Athletes' & Coaches Development Plan;
- 2) Initiate a Tokyo2020 Olympics Qualification Strategy;
- 3) Complete Phase I of National Aquatics Complex Project and also unveil the Design Concept;
- 4) Unveil a Plan for the introduction of other Disciplines - Open Water, Water Polo and more Masters Events;
- 5) Roll out Plans for Spreading Swimming in urban centres outside Kampala where facilities have been recently built;
- 6) Deepen our Coaching and Officiating Standards;
- 7) Promote Swimming in Tertiary Institutions and Universities which is wanting;
- 8) Roll out Rules/Regulations that provide for a more organized swimming and regulated environment in the country;
- 9) Deepen USF governance structures and establish a functional Secretariat;

10) Consolidate partnerships with key stakeholders particularly Government, UOC, Corporate Sponsors, Swimming Schools/Clubs and venture into liaisons with stronger Federations in Africa and beyond.

8.2.2 The Assembly was presented with the 2017 Budget Estimates for consideration reflecting total estimated income as **UGX 402,689,450/=** and total estimated expenditure as **UGX 402,689,450/=**.

8.3 Expenses for the Period 1 January 2017 – 18 March 2017

The Annual General Assembly was requested to note that for the period 1 January to 18 March 2017 prior to the Annual General Assembly, USF had **UGX 50,752,600/=** (*Uganda Shillings Fifty Million, Seven Hundred Fifty Thousand and Six Hundred*) and spent **UGX 62,074,200/=** (*Uganda Shillings Sixty Two Million, Seventy Four Thousand and Two Hundred*) which required ratification. A detailed Income and Expenditure Summary for the said receipts and expenses was attached on the Treasurer's Report as **Appendix II**.

8.4 External Auditor's Report and Opinion

8.4.1 Mr. Aloysious KIMERA on behalf of JB Musisi & Associates Certified Public Accountants presented the Auditors' Report, indicating that –

- a) The USF was on the right course by submitting its accounts for auditing.
- b) The audit was conducted in accordance with international standards on auditing and the USF Constitution, which require that external auditors obtain reasonable assurances that the financial statements are accurate and free of inaccuracies.
- c) Entry and Exit Meetings were held with the USF Executive as part of the audit exercise to review internal control and key deficiencies.
- d) The audit was risk based and concentrated on the following areas to ensure compliance –
 - Management override of controls;
 - Revenue recognition; and
 - Regulatory compliance.

8.4.2 The following key issues were noted by the External Auditors –

- a) USF lacks an accounting package, and was advised to install a good system to enable the Federation smoothly make entries;
- b) Accounts receivable of UGX 10 Million was still outstanding at the end of the year, although a subsequent review showed that the amount was recovered;
- c) USF's indebtedness of UGX 57 Million arising from funding of several activities by Executive Members. He advised the Executive to review it with a view of restructuring.
- d) The lack of an accounting system occasioned an incomplete accounting system, which necessitated the need for creation of an Executive Members' Account to balance the Accounts, to cater for unreported revenue or

expenditure accumulated from many years presently at UGX 9 Million as opposed to UGX 12 Million from 2015, which is an improvement. The purchase of an accounting package will address this, and with time, the Executive Members' Account will reduce to zero.

8.4.3 The External Auditors confirmed in their Audit Opinion that the Financial Statements of USF give a true and fair of the financial position as at 31 December 2016, and of the financial performance and cashflows for the year ended in accordance with the generally acceptable accounting principles and the USF Constitution.

8.5 Comments on the Treasurer's Report and the Audited Accounts:

8.5.1 Seals Swim Club:

- a) Mr. Nelson KITUUKA from Seals requested the Auditors to confirm whether the Federation was a going concern considering that –
- The UGX 57 Million was owed to Executive Committee members;
 - The accumulated expenditure was in negative UGX 30 Million under the Executive Members Account; and
 - The Federation's assets had not been listed.
- b) He also sought clarification on why the contributions of parents who pay directly for some competitions were not reflected.

In response, the External Auditors advised that USF did not have going concern issues indicating that having a net current liability position as at 31 December 2016 was not reason enough. He invited the Assembly to note that the performance of the Federation in terms of net current liability and assets improved from UGX 20 Million in 2015 to UGX 10 Million in 2016. The Treasurer's Report demonstrated the considerable debts recoveries from the Accounts Receivable collected between 1 January – 18 March 2017 demonstrating that Members were still committed to their obligations. The fact that the accumulated negative improved from UGX 12 Million in 2015 to UGX 9 Million in 2016 was also a positive development to be noted. He emphasized that the Executive Members' Account was created to balance the Accounts due to the incomplete nature of the Accounting System, and that the position improved from UGX 40 Million in 2015 to UGX 30 Million in 2016, which was a positive development.

Regarding the parents' contributions, the Secretary General indicated that receipts were issued where funds were contributed only that they were paid to third parties are Federation Funds. He noted further that this can be reviewed in future to determine the best way to reflect the said payments if they distorted the accounts.

- c) Mr. Tefiro SERUNJOGI sought clarification on the FINA Contribution towards CANA Zone III Championships of UGX 32,950,000/= in Note 7 on page 7 for the Treasurer's Report.

The Secretary General explained that this was a contribution from FINA equivalent to US\$ 10,000 towards part of the expenses for the 1st CANA

Zone III Swimming Championships hosted by Uganda in 2015. FINA made it a policy to contribute the said sum to all regional events going forward.

8.5.2 Shark-Teen Academy:

Mr. Ahmed SENYONJO, Shark-Teen observed Note 1 (Affiliation Fees for 2016) in the Treasurer's Report indicated UGX 5,140,000/= for 2016 and UGX 3,900,000/= for 2015, noting that figures in the Accounts were less.

He further sought clarification on the UOC Sponsorship grant for Jamila Lunkuse's sponsorship reflected as an expense of UGX 13,200,000/=.

In response, the Secretary General indicated that the disparity arose from the fact that the Audited Accounts reported a position as at 31 December 2016 whereas the Treasurer's Report was as at 18 March 2017 with an update on accounts receivable for Affiliation Fees which most Members settled before the Assembly.

Regarding the UOC Sponsorship to Jamila LUNKUSE, this was reflected as an expense because the funds were paid into the USF Accounts but thereafter refunded directly to Jamila.

8.5.3 Dolphins Swim Club

a) Ms. Florence NAKAKAWA, Dolphins Swim Club informed the Assembly that she was Chartered Accountant with many years of practice noting that simple errors in accounts are common and should not be a reason for Members to reject the Audited Accounts. She requested the Assembly to recognize the effort of the USF Executive Committee to produce audited accounts despite lacking a Treasurer following the resignation of Mrs. Irene MUDANYE for more than 2 years leaving the Federation vulnerable.

b) Ms. Kate KIIZA from Dolphins introduced herself as a Fellow of the Chartered Certified Accountants and a Member of ICPAU. In response to a comment from Seals regarding budgeted inflows for 2017, she indicated that budgets are anticipatory and are dependent on a number of assumptions that the auditors look at. It was not possible for the entire Assembly to peer into these details and that this was an acceptable accounting practice. Regarding subscription arrears, she advised that Members were all legally bound to meet their obligations which could be counted as expected revenue. Regarding the concern issues raised by Seals, she agreed with the External Auditor that determining going concern is not restricted to net current assets only. She indicated that usually if the people who are owned the funds give undertakings not to recover the funds expeditiously, then it was sufficient assurance.

8.5.4 Responses by the President

In further response to the comments raised by Seals Swim Club, the President expressed disquiet that USF Accounts had been shared on Facebook page with suggestions or insinuations that the President, the Secretary General and other Members of the Executive may have acted fraudulently or were intent on bankrupting the Federation. He appealed to the Assembly to recognize that members of the Executive have made many sacrifices but which are instead being used against them despite the good faith actions to ensure a stable Federation. He assured the Assembly that there were no funds

misappropriated by any individual, but that real challenges were experienced in 2015 after the Treasurer resigned, but which the Executive made attempts to manage. He indicated that the Federation had gone through tougher times and that the debts would be managed, without affecting the going concern status of USF.

- 8.5.5 With the said comments and explanations given, the President invited the Assembly to vote on whether or not to accept the Treasurer's Report, the Audited Accounts, the Budget Estimates for 2017 and ratification of the pre-assembly expenses.
- 8.6 With the exception of Seals Swim Club, the Annual General Assembly –
- a) Approved the Treasurer's Report and Audited Accounts for the period ended 31 December 2016;
 - b) Approved the USF 2017 Budgetary Estimates for Income of **UGX 322,422,155/=** and Expenditure of **UGX 322,422,155/=**; and
 - c) Received and ratified the Income and Expenditure Summary for the period 1 January 2017 to 18 March 2017 amounting to **UGX 62,074,200/=** (*Uganda Shillings Sixty Two Million, Seventy Four Thousand and Two Hundred*) attached as **Appendix II**, and ratified the expenses that were incurred during the said period before the 2017 USF Budget approved.

MIN. 9 - ELECTIONS FOR USF EXECUTIVE FOR 2017 – 2020

- 9.1 The Returning Officer was introduced by the Secretary General, who reiterated that she was nominated by UOC as decided by the Assembly in 2015.
- 9.2 Following her introduction, the President and other members of Executive stood down to enable conduct elections for the next Team for the period 2017 – 2020.
- 9.3 The Returning Officer informed the Assembly of the enabling provisions in the USF Constitution under which the elections were being conducted, and appointed Mr. Arthur NUWAGABA and Mr. Joseph S. MUTALYA as Polling Assistants.
- 9.4 The Returning Officer verified the Voting Members who were tasked to sit in a secluded area, separate from non-voting delegates. Noting that the Executive had not put to vote whether newly admitted Members should vote, she ruled that she had no power to reintroduce the matter, and therefore that the said Members would abstain from voting. The Assembly resolved the Athletes' Commission was not fully constituted, and therefore that there would be no votes from the Athletes' Representative, Mr. Ganzi MUGULA.
- 9.5 The Returning Officer informed the Assembly that on 4 March 2017, she received nomination documents from the USF and carried out a verification of the various nominations. She thereafter issued a list of duly verified candidates for the USF Executive Committee positions on 11 March 2017. On Thursday 16 March 2017, she received an email from one of the nominated candidates for the position of Assistant Treasurer Ms. Allen Nagawa indicating her withdrawal from the Elections.

9.6 She applauded the Federation for ensuring free and fair elections as required under the Constitution, at which point she invited each willing candidate to briefly address the Assembly on why they were vying for office.

9.7 In accordance with **Article 23.1** of the USF Constitution, the Returning Officer conducted the Election and the results were as follows:

9.7.1 Twenty-eight (28) ballot papers were issued with respect to each of the positions for which there was more than one (1) candidate with exception of the Executive Committee member position that were twenty-seven (27) ballots.

9.7.2 28 (twenty eight) formal votes were cast on each of those ballots with exception of the Executive Committee member position that were 27 (twenty seven) and the number of votes received by each candidate was as follows:

1) President

- | | | |
|-------------------------|---|----------|
| a) Dr. Donald RUKARE | - | 23 votes |
| b) Mr. Tefiro SERUNJOGI | - | 5 votes |

Dr. Donald RUKARE was declared the Winner.

2) 1st Vice President (Administration)

- | | | |
|-------------------------|---|----------|
| a) Ms. Irene MUDANYE | - | 4 votes |
| b) Mr. Peter S. MUGISHA | - | 24 votes |

Mr. Peter S. MUGISHA was declared the winner.

3) Secretary General

- | | | |
|----------------------------|---|----------|
| a) Mr. Moses B. MWASE | - | 25 votes |
| b) Mrs. Rachael K. KITUUKA | - | 3 votes |

Mr. Moses B. MWASE was declared the winner.

4) Assistant Secretary General

- | | | |
|----------------------------|---|----------|
| a) Mrs. Virginia SSEMAKULA | - | 4 votes |
| b) Mr. Albert S. WASSWA | - | 24 votes |

Mr. Albert S. WASSWA was declared the Winner.

5) Executive Committee Member

- | | | |
|---------------------------|---|----------|
| a) Mr. Williams Buyondo | - | 22 votes |
| b) Mr. Erick KISERO | - | 22 votes |
| c) Dr. Nana J. NAKIDDU | - | 21 votes |
| d) Ms. Lillian MUGISHA | - | 19 votes |
| e) Mr. Steven KATUMBA | - | 14 votes |
| f) Mr. Andrew GITA | - | 9 votes |
| g) Ms. Lillian NAKIJOBA | - | 7 votes |
| h) Ms. Grace N. K KIGUNDU | - | 3 votes |
| i) Mr. Henry MUSOKE | - | 2 votes |

Mr. Williams BUYONDO, Mr. Erick KISERO, Dr. Nana J. NAKIDDU, Ms. Lillian MUGISHA and Mr. Stephen KATUMBA and were declared the duly elected Executive Committee Members.

6) Unopposed Candidates

Candidates for the following positions were unopposed:

- | | | |
|-----------------------------------|---|---------------------------|
| a) 2 nd Vice President | - | Mr. Muzafaru MUWANGUZI |
| b) Treasurer | - | Ms. Florence NAKAKAWA |
| c) Asst. Treasurer | - | Mrs. Annette T. MWEBEIIHA |

9.6.3 The newly elected USF Executive for the period 2017 – 2020 was accordingly declared by the Returning Officer as follows –

- | | | |
|------------------------------|---|---|
| 1) Dr. Donald RUKARE | - | President |
| 2) Mr. Peter S. MUGISHA | - | 1 st Vice President (Administration) |
| 3) Mr. Muzafaru MUWANGUZI | - | 2 nd Vice President (Technical) |
| 4) Mr. Moses B. MWASE | - | Secretary General |
| 5) Mr. Albert S. WASSWA | - | Asst. Secretary General |
| 6) Ms. Florence NAKAKAWA | - | Treasurer |
| 7) Mrs. Annette T. MWEBEIIHA | - | Asst. Treasurer |
| 8) Mr. Williams BUYONDO | - | Executive Committee Member |
| 9) Mr. Erick KISERO | - | Executive Committee Member |
| 10) Dr. Nana J. NAKIDDU | - | Executive Committee Member |
| 11) Ms. Lillian MUGISHA | - | Executive Committee Member |
| 12) Mr. Stephen KATUMBA | - | Executive Committee Member |

9.6.4 The Returning Officer handed over to the re-elected President, Dr. Donald RUKARE, who expressed his appreciation for the vote of confidence in him and the newly elected Team. He undertook to serve all Members of the Federation and decenters to partner with the newly elected Executive in proposing ways to improve operations of the USF. He thanked the Returning Officer for effectively conducting the Nominations and Elections and expressed optimism that the future was bright.

There being no other business, the President closed the Assembly at 2.35 pm.

MINUTES CONFIRMED AS A TRUE RECORD BY THE USF ANNUAL GENERAL ASSEMBLY HELD ON _____ DAY OF MARCH 2018 AT THE UOC SECRETARIAT.

PRESIDENT

SECRETARY GENERAL